



Board of Directors AGENDA

August 23, 2020

Facilitator: Director Barker

1. Call to order: 1:38 PM

2. Roll Call

2.1. Board of Directors

Chair

Brittany Lausen

Present

Directors

Ryan Morstad

Present

Jerilyn Kotelniski

Present

Michael Frankiw

Present

Chloe Collins

Present

Jonas Bystrom

Present (online)

Membership Staff Advisors, non-voting

Cherie Sawaryn

Present

Jay Decore

Present

Executive Director, non-voting

Jonathan Bilodeau

Present

2.2. ASEC Staff

Dir. Public Relations & Advocacy

Emmanuel Barker

Present

Dir. Operations and Finance

Naomi Pela

Present

3. Approval of Agenda

3.1. Agenda for August 23, 2020.

Motion to approve the agenda for the meeting on August 23, 2020.

Moved by: Director Collins Secoded by: Chair Lausen Opposed: none CARRIED

4. Approval of Minutes

4.1. Minutes for July 15, 2020 and August 5, 2020

Motion to approve minutes for the meetings on July 15, 2020 and August 5, 2020, as amended.

Moved by: Director Collins Secoded by: Director Kotelniski Opposed: none CARRIED

- July 15 7.3 correction

5. Report

- Executive Director Bilodeau provided an oral report to the Board.
 - The membership has selected a new set of priorities
 - Meetings with the Guiding Coalition will begin next week.
 - Most of the office staff's work for the past few weeks has been directed towards the conference.
 - No other significant updates as far as operations and the organization.



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- Feedback was provided regarding the conference and the fact that all feedback from previous years has been incorporated into this conference. expressed that he is very happy with how things went.
- An HR matter was brought up by a member of the board, which will be discussed at a later point.

6. Old Business

7. Decision items

7.1. Approval of priorities

Motion to approve priorities as recommended by the membership, as presented.

Moved by: Director Morstad **Seconded by:** Director Frankiw **Opposed:** none **CARRIED**

- A member of the board expressed that they were very happy with the process of selecting the priorities.
- A suggestion was made that, in the future, it might be beneficial to inform delegates of the priorities selection process beforehand.
- ED Bilodeau agreed and reassured the group that improvements will be made moving forward.
- A comment was made regarding the addition of a new element within the conference- a Current Projects session meant to inform students leaders about projects that are currently underway.
- A point was raised that last year's process was needed because the organization was starting fresh.
- A comment was made that this year's process was much smoother.
- A point was raised that there has been a lot of carry-over due to member SA's having returning delegates who have the context from last year. This may not always be the case, and so the more in depth process might still be beneficial if done once in a while.
- Another comment was made with regards to the fact that new staff played a role in the priorities selection process last year, as well as the number of student delegates having been much greater.

7.2. NWPA Contract

Executive Director Bilodeau

Motion to approve the NWPA contract as presented.

Moved by: Director Collins **Seconded by:** Director Morstad **Opposed:** none **CARRIED**

- ED Bilodeau stated that this contract is identical to the proposal presented at the last meeting and is being brought back to the group for final approval.
- The group had a few questions that were addressed by ED Bilodeau regarding the term of the contract, our ability to finance it, and other details.

7.3. New lease

Executive Director Bilodeau

Motion to approve the lease for a new office space as presented.

Moved by: Director Frankiw **Seconded by:** Chair Lausen **Opposed:** none **CARRIED**

- ED Bilodeau provided context with regards to the new office space and his strategy moving forward.
- Questions were raised regarding the term of the lease, parking, and other specifics.

Facilitator moved to adjourn until 2:20pm in order for ED Bilodeau to obtain more information regarding the term of the lease.



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Group moved back to order at 2:27pm.

- The term of the lease has been communicated to ED Bilodeau by the real estate agent through writing, as well as verbally. That documentation being unavailable to ED Bilodeau at the moment, he offered to pass the information on to the Board as soon as possible, unless the contract has been changed in which case it will not be agreed to.
- A comment was made with regards to the price of the lease and the term being reasonable, taking into consideration the direction of the organization and the growth that is to come.

8. New Business

9. Discussion Items

- 9.1. Information sharing agreement Director Collins
- A member of the board raised a question regarding this type of agreement and if it is something that member SAs would be interested in implementing, or if this is something we should implement across the board.
 - The group discussed details of the agreement, such as its purpose, termination, and content.
 - Comments were made that certain member associations already have an information sharing agreement, in which case they would likely not adopt the proposed agreement. That said, it might be beneficial for those members who do not currently have one to adopt it.
 - The purpose of discussing this item is to help address the obstacles some of ASEC's members face with regards to information sharing with their institutions.
 - The group agreed to give this agreement some thought and continue the discussion at a later point if needed.

10. In Camera

11. Next meeting: TBD (September) - a poll will be sent to the group (for dates after September 13)

12. Adjournment

Motion to adjourn at 2:55 pm.

Moved by: Director Collins