



## Board of Directors MINUTES

April 20, 2021

1. Call to order: 1:00 PM

2. Roll Call

2.1. Board of Directors

Chair

Brittany Lausen Present

Directors

Ryan Morstad Present

Jerilyn Kotelniski Present

Michael Frankiw Present

Chloe Collins Present

Jonas Bystrom Present

Membership Staff Advisors, non-voting

Cherie Sawaryn Not present/Arrived at 1:10pm

Jay Decore Not present

Executive Director, non-voting

Jonathan Bilodeau Present

2.2. ASEC Staff

Dir. Public Relations & Advocacy

Emmanuel Barker Present

Dir. Operations and Finance

Naomi Pela Present

2.3. Guests

Graham Boyd Joined at 1:10pm

3. Approval of Agenda

3.1. Agenda for April 20, 2021

*Motion to approve the agenda for the meeting on April 20, 2021.*

***Moved by: Director Kotelniski Seconded by: Director Collins Opposed: none CARRIED***

4. Approval of Minutes

4.1. Minutes for March 21, 2021

*Motion to approve minutes for the meetings on March 21, 2021.*

***Moved by: Director Morstad Seconded by: Director Kotelniski Opposed: none CARRIED***

5. Reports and Presentations

5.1. Comprehensive Organizational Report Executive Director Bilodeau

- ED Bilodeau mentioned that this is the last report he will presenting to the board. He also stated that this year has been a very productive one for ASEC, and although a challenging one, our organization has been successful in many of our advocacy efforts. ED Bilodeau thanked the board for all of their hard work and dedication.



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5.2. ASEC Finance Subcommittee Director Frankiw

- Director Frankiw provided an overview of the Committee's work, including approval of ED expenses, organizational budget, auditor RFP, and organizational financial strategies and reports. The work of the group was efficient and comprehensive.

5.3. Students and Presidents Relationship Framework Director Kotelniski

- Director Kotelniski spoke about the document created by ED Bilodeau and Director Barker, stating that it fairly represents the organization's position and that the discussion with all parties involved went well.
- Director Barker stated that COPPOA is very happy with the agreement and the document that was presented. Minor revisions may be made in the near future, but the relationship framework is progressing well.
- ED Bilodeau added that he will be transitioning this project to incoming student leaders. With the structure set in place, student leaders will be participating in conversations alongside ED Bilodeau, meant to help create the strategy for implementation of the framework.

### 6. Old Business

### 7. Discussion Items

7.1. Board of Governors Training Staff Advisor Sawaryn

- Institutions are currently the ones responsible for training the members of the Board of Governors.
- A member brought forward the idea of the training being created in collaboration with the institutions and SAs, and led by the Ministry. The topic had come up with other SA staff, and discussions were had around ways to help Board of Governors members better understand their role.
- A member highlighted the need for non-partisan training, to help provide stability and consistency from year to year. As such, perhaps the training could be conducted by a third party.
- ED Bilodeau mentioned some technical aspects, such as each board being independent from the ministry. This could pose a potential challenge or conflict with regards to training. We are also anticipating some changes to this governance model, which might impact this issue. ED Bilodeau also mentioned home office's plan to organize a student working group around this topic, meant to provide support, training, and a space to share high level information.
- A suggestion was made to have a training session during the Leadership Conference.
- Another member echoed the previous suggestion and highlighted the fact that this would provide tremendous value to student leaders.
- Another member added that the training can be high level, around the fiduciary duty of the Board of Governors, types of boards, an orientation session on their importance and role.



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### 8. Decision items

8.1. 2020-2021 ASEC Auditor

Director Morstad

*Motion to approve Metrix Group LLP as the 2020-2021 ASEC Auditor.*

**Moved by: Director Morstad Seconded by: Director Collins Opposed: none CARRIED**

8.2. 2020-2021 ASEC Audit

Chair Lausen

*Motion to approve the 2020-2021 ASEC Auditor Engagement Letter as presented.*

**Moved by: Director Collins Seconded by: Director Frankiw Opposed: none CARRIED**

### 9. New Business

### 10. In Camera

10.1. In-Camera Session

Executive Director Bilodeau

*Motion to enter in camera without ASEC Staff (2.2) at 1:41pm.*

**Moved by: Director Frankiw Seconded by: Director Collins Opposed: none CARRIED**

*Motion to move out of camera at 3:13pm.*

**Moved by: Director Frankiw Seconded by: Director Bystrom Opposed: none CARRIED**

### 11. Next meeting: Final Meeting of the Year, Congratulations!

### 12. Adjournment at 3:14pm

Moved by Director Frankiw