



ASEC Board of Directors Minutes

June 24, 2019

Chair: Director Koehler

- 1. Call to order: 10:02 am**
- 2. Roll Call:** Director Velasco, Director Comeau, Director Collins, Director Koehler, Executive Director Sawaryn (non-voting member), Director of GR&A Barker - Acting Secretary

Regrets: Executive Director Sweiger (non-voting member), Director Ehry, Interim Executive Director Pela

- 3. Approval of Agenda**

Agenda for June 24, 2019.

- *Motion to approve the agenda for the meeting on June 24, 2019.*
 - *Moved by Director Velasco, Seconded by Director Comeau. Opposed: none.*
CARRIED

- 4. Approval of Minutes**

Minutes from June 9, 2019.

- *Motion to amend the minutes from the board meeting on June 9 by replacing 'approve' with 'select'.*
 - *Moved by Director Comeau. Seconded by Director Collins. Opposed: none.*
CARRIED
- *Motion to approve the minutes from the board meeting on June 9, 2019.*
 - *Moved by Director Collins, Seconded by Director Velasco. Opposed: none.*
CARRIED

- 5. Old Business**
- 6. Decision items**
- 7. New Business**



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8. Discussion Items

Member Check-In

- 8.1.1.** Director Collins gave verbal report regarding social activities at AUArtsSA.
- 8.1.2.** Director Velasco gave verbal report on the engagement framework at NAITSA.
- 8.1.3.** Director Sawaryn gave a verbal report regarding strategic planning at SANQC.
- 8.1.4.** Director Comeau gave a verbal report regarding current events at SAGPRC, including prospective August ASEC Conference dates.
- 8.1.5.** Director Barker gave a verbal report regarding the Student Leaders Orientation itinerary.
- 8.1.6.** Director Koehler gave a verbal report regarding expectations of conduct of ASEC delegates

Expectations of the Board and Membership

- 8.1.7.** The following conduct priorities were outlined:
- 8.1.8.** Timeliness;
 - 8.1.8.1.** In maintaining punctuality for meetings and events, and
 - 8.1.8.2.** Submission of reports, minutes, and agenda items.
- 8.1.9.** Open Communication;
 - 8.1.9.1.** Keeping official communication business-related, and
 - 8.1.9.2.** Maintaining consistent and relevant communication with the membership, and
 - 8.1.9.3.** Meeting critical timelines.
- 8.1.10.** Professionalism;
 - 8.1.10.1.** Conduct inside and outside of the conference must be professional, and
 - 8.1.10.2.** Generally, the ASEC dress code is business casual.
 - 8.1.10.3.** Expectations of the membership;
 - 8.1.10.3.1.** request that the membership remain up-to-date on official communications, and



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8.1.10.3.2. maintain strict political non-partisanship,

8.1.10.3.3. maintain participation and engagement as possible.

Red Tape Reduction Considerations

- 8.1.11. ASEC Advocacy Priorities for 2019-2020 should be shared as they are developed.
- 8.1.12. Reducing barriers to transfer credits as a Red Tape Reduction Priority.
- 8.1.13. Until the 2019-2020 priorities are developed, the Board recommends keeping the ASEC message general.

CAUS Meeting Update

- 8.1.14. Update was given by Director Koehler regarding an informal meeting between himself and student leaders from CAUS.
- 8.1.15. Members of the Board support the messaging of “#StrongerTogether,” and collaboration with Alberta student leaders when appropriate.

Goals Conference

- 8.1.16. Updates on possible dates for the August Conference were given by Director Comeau.
- 8.1.17. ASEC office to send a doodle poll regarding the August Conference
- 8.1.18. A suggestion from the floor to increase the length of the August conference was heard.
- 8.1.19. A suggestion from the floor for Directors to send August availability to IED Pela.

9. Motion to Recess

- *Motion to recess for five minutes at 11:08 am*
 - Moved by Director Comeau. Seconded by Director Velasco. Opposed: none.
CARRIED

Called to order 11:14 am



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10. In Camera

- *Motion to go In-Camera at 11:15 am*
 - *Moved by Director Velasco, Seconded by Director Comeau. Opposed: none. CARRIED*
- *Motion to go In-Camera without staff at 11:20 am*
 - *Moved by Director Koehler, Seconded by Director Comeau. Opposed: none. CARRIED*
- *Motion to go out of camera at 11:37 am*
 - *Moved by Director Collins. Seconded by Director Comeau at 11:37 am. Opposed: none. CARRIED*

11. Motions Resulting from the In-Camera Period

- *BIRT the ASEC Board of Directors approves an increase of hours for the Interim Executive Director to 40 hours per week from the dates of June 24th, 2019 to July 15th, 2019.*
 - *Moved by Director Comeau. Seconded by Director Collins. Opposed: none. CARRIED*
- *BIRT the ASEC Board of Directors approve overtime pay to a maximum of 20 hours from June 24th, 2019 to July 15th, 2019 to be paid out at current hourly rate for the ASEC Interim Executive Director.*
 - *Moved by Director Velasco. Seconded by Director Collins. Opposed: none. CARRIED*



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12. Action Items

Task:	Details:	Deadline:	Assigned to:
Contact auditor	Regarding the internally restricted/unrestricted funds. <ul style="list-style-type: none">- Desks/furniture- Campaigns	Upcoming board meeting	Interim ED.
Contact auditor	Investments/GICs	August 15	Interim ED
Northern Lakes	Investigate the situation	Before Goal Setting Conference	Interim ED
New members	Pursue new relationships		Interim ED
By-election	Present a proposal for the process of a by-election	June 21	ASEC home office
Goal-Setting Conference	Send a doodle poll regarding the August Conference	July	ASEC Home Office

13. **Next meeting:** suggested by IED, week of July 8th.

Director Collins submits regrets for the July 8th meeting

14. Adjournment

- *Motion to adjourn the meeting*
 - *Moved by Director Comeau. Seconded by Director Velasco. CARRIED 11:50 am.*