



ASEC Board of Directors Minutes

April 9, 2020

1. Call to order: 1:08 PM

2. Roll Call

2.1. Board of Directors

Chair

Garrett Koehler Present

Director

Chloe Collins Present

Lindsey Comeau Present

Dalton Ehry Absent

Madison Kehler Present

Karen Velasco Present

Director, non-voting

Cherie Sawaryn Present

Elizabeth Sweiger Joined at 1:20 pm

Executive Director, non-voting

Jonathan Bilodeau Present

2.2. Guests

Director, PR&A, non-voting

Emmanuel Barker Joined at 1:58pm

Director, Operations and Finance

Naomi Pela Present

3. Approval of Agenda

3.1. Agenda for April 9, 2020.

Motion to approve the agenda for the meeting on April 9, 2020.

Moved by: Director Comeau Seconded by: Director Kehler Opposed: none CARRIED

- 8.1 will be presented by ED Bilodeau

- There will be an in camera session.

4. Approval of Minutes

4.1. Minutes for February 5, 2020.

Motion to approve the minutes for the meeting on March 1, 2020.

Moved by: Director Collins Seconded by: Director Velasco Opposed: none CARRIED

5. Report

5.1. Comprehensive Organizational Report

Executive Director Bilodeau

- ED Bilodeau has moved towards a comprehensive style of reporting and has incorporated home office reports into one document to be presented to the Board.

- Discussion regarding the current situation - Covid19



ASEC Board of Directors Minutes

April 9, 2020

- Discussion regarding membership fees of member associations - to be continued later in the agenda.

6. Action Items

- 6.1. Transition Goals Chair Koehler
- Chair Koehler initiated a discussion regarding items to transition to the next team.
Feedback from the group:
 - Cheat sheet meant to help student leaders transition to their new roles.
 - More robust messaging and communication throughout the organization (Board, delegates, student leaders) in order to keep all members up to date with home office activity.
 - Presentation/documentation regarding historical wins and context would be advantageous for incoming student executives.
 - Bylaw change and/or recommendation regarding a Board Member applying for a staff position within the organization and the need to then step down from their role on the Board.

7. Old Business

- 7.1. Indigenous Representation Chair Koehler
- Keeping this a top priority for the organization is essential moving forward.
- 7.2. Comprehensive Organizational Plan Executive Director Bilodeau
- 7.3. Communications and Branding Guide Executive Director Bilodeau
- 7.4. Board of Directors Transition Package Executive Director Bilodeau
- The draft documents were made available to the board for consideration, with the goal being to have them completed by the end of the month.

8. Decision items

- 8.1. Lethbridge College Students' Association Director Ehry
Motion to approve the submitted application for membership by the Lethbridge College Students' Association as presented.
*Moved by: **Director Collins** Seconded by: **Director Comeau** Opposed: none CARRIED*

9. New Business

10. Discussion Items

- 10.1. Membership Continuity Director Sawaryn
- Discussion regarding continuity of member associations and contingency plans for ASEC and members.
 - Two main factors at play - members' collection of fees (campus vs online fees) and institutions.
 - Idea brought forward: a 6 months note payable to members in order to maintain their good standing and also allow for trickling payables/revenues.
 - International students taking online classes - being allowed to take online classes for one or two semesters.
 - **Action item - ED Bilodeau to provide an update on this at the next meeting.**



ASEC Board of Directors Minutes

April 9, 2020

- 10.2. Leadership Conference Chair Koehler
- The conference has been postponed due to current social distancing guidelines.
 - Finding a venue will not be an issue - two member associations have offered to host.
 - Gallivan has offered ASEC use of their Zoom platform in the event that we would like to facilitate a virtual conference instead.
 - Using online voting software for the Board election process is in line with transitioning the conference online.
 - Hosting a virtual conference would mean we would be missing out on the social aspect.
 - A proposed solution: to have a smaller, more procedural event at the end of May (budget and board election) and a bigger, more social event for the Goals conference to help facilitate more in depth connection.
 - ED made a call for feedback/comments. From the group:
 - Virtual positional breakouts were suggested as a means to help build some connection between new delegates despite the distance.
 - ED Bilodeau emphasized the importance of community and keeping that central to ASEC moving forward.
 - A suggestion was made to strive towards creating a social online community, which would help create connection among the incoming executives.
 - **Action item: include the Leadership conference topic on the BOD's next agenda.**
11. **In Camera**
- 11.1. *Motion made by Chair to move in camera at 2:15pm, with staff.*
Seconded by: Director Comeau.
- 11.2. *Moved out of camera at 3:00 pm due to loss of quorum. Director Velasco and Director Comeau left the meeting at 3:pm.*
12. **Next meeting:** A doodle poll for a meeting at the end of April will be sent to board members.
13. **Adjournment**
- 13.1. *Motion made by Chair to adjourn the meeting at 3:02pm.*