



## ASEC Board of Directors Meeting Minutes

August 28th, 2019

**1. Call to order: 3:33pm**

**2. Roll Call**

**2.1. Board of Directors**

Chair of the Board Garrett Koehler - Present

Director Karen Velasco - Present

Director Lindsey Comeau - Present

Director Chloe Collins - Present

Director Dalton Ehry - Present

Director Madison Kehler - Present

Director Elizabeth Sweiger - NON-VOTING - Present

Director Cherie Sawaryn - NON-VOTING - Present

Executive Director Jonathan Bilodeau - Board Secretary - EX OFFICIO, NON-VOTING - Present

**2.2. Guests**

Director of Government Relations & Advocacy Emmanuel Barker - Board Support - Present

**3. Approval of Agenda**

3.1. *Motion to approve the agenda for the meeting on August 28th, 2019.*

*Moved by Director Collins.*

*Seconded by Director Comeau.*

*Discussion: None*

*For: All*

*Opposed: None*

*CARRIED*

**4. Approval of Minutes**

4.1. *Motion to approve the minutes from the board meeting on August 15th, 2019.*

*Moved by Director Comeau.*

*Seconded by Director Collins.*

*Discussion: None*

*For: All*

*Opposed: None*

*CARRIED*

**5. Report**

5.1. Executive Director

Executive Director Bilodeau

5.2. Government Relations and Advocacy Director

Director of GR&A Barker

5.3. ASEC Executive Director Goals

Executive Director Bilodeau

5.4. MNIF Committee Update

Director of GR&A Barker



## ASEC Board of Directors Meeting Minutes

August 28th, 2019

### 6. Action Items

- 6.1. Executive Director Compensation & Review Committee Executive Director Bilodeau  
Creation of Executive Director Compensation & Review Committee Terms of Reference  
Volunteers:  
Executive Director Bilodeau  
Director Comeau
- 6.2. ASEC Investment Policy Executive Director Bilodeau  
Investment portfolio update. ASEC investment products need to be updated. Part of credit facilities are secured using our investment portfolio. This means we need to have liquid and non-liquid investments. Currently only have one investment product (GIC).  
Volunteers:  
Executive Director Bilodeau  
Director Collins
- 6.3. Northern Lakes Executive Director Bilodeau  
Update given by Executive Director Bilodeau. Efforts have been made to establish communications with Northern Lakes member. However, as they are on summer hours only messages have been left and have they have not responded as of yet. Continued follow-up over the next few weeks. Progress to be reported at the next board meeting.
- 6.4. ASEC Growth Executive Director Bilodeau  
A new member strategy is being formulated to identify, approach and gain new member organizations. Volunteers are requested to assist with this process.  
Volunteers:  
Executive Director Bilodeau  
Director Ehry  
Feedback:
  - Materials should be drafted to present to potential new members
  - Materials are being developed currently in conjunction with the communications strategy
- 6.5. Indigenous Representation Executive Director Bilodeau  
Upon consultation with The Canadian Roots Exchange Reconciliation Organization, home office requests that ASEC member associations report on what services currently exist on campus for Indigenous Students. A full inventory of resources and services available is being created.  
**Action Items:**
  - Member institutions to reach out to Indigenous communities to discover what services and resources are already present on campus
  - Develop a set of questions to compare resources among institutions - Director Barker



## ASEC Board of Directors Meeting Minutes

August 28th, 2019

6.6. Board Strategic Goals Executive Director Bilodeau

6.6.1. Board of Directors Code of Conduct

6.6.1.1. *Motion to approve the Board of Directors supplemental Code of Conduct.*

*Moved by Director Collins.*

*Seconded by Director Kehler.*

*Discussion: none*

*For: all*

*Opposed: none*

*CARRIED*

**Action item: Have Board of Directors sign and return forms by the next board meeting**

6.6.2. Advocacy Priorities

The advocacy priorities that were set during the Goals conference are being developed into a lobbying document and plan. Further information on these priorities will be released as the work is completed.

6.6.3. Strategic Plan Consolidation

Communications have been sent to board members who volunteered for working group positions. These working groups will be forming over the next few weeks to accomplish their specific tasks.

6.6.4. Communications Strategy

Communications have been sent to board members who volunteered for working group positions. These working groups will be forming over the next few weeks to accomplish their specific tasks.

6.6.5. Board of Directors Continuity

Communications have been sent to board members who volunteered for working group positions. These working groups will be forming over the next few weeks to accomplish their specific tasks.

6.6.6. Board of Directors Policies and Procedures

Communications have been sent to board members who volunteered for working group positions. These working groups will be forming over the next few weeks to accomplish their specific tasks.

### 7. Old Business

### 8. Decision items

8.1. *Motion to approve the hiring of Jonathan Bilodeau for the position of Executive Director effective August 11, 2019 at a salary of [REDACTED] per annum as per the recommendation of the ASEC Executive Director Hiring Committee.*

*Moved by Director Velasco.*

*Seconded by Director Comeau.*

*Discussion:*

- *Board members had questions pertaining to the purpose of the motion*
- *Board members had concerns with posting salary information publicly*
- *Salary amount to be redacted in public minutes*

*For: all*

*Opposed: none*

*CARRIED*



## ASEC Board of Directors Meeting Minutes

August 28th, 2019

### 9. New Business

### 10. Discussion Items

#### 10.1. Federal Get out the Vote Campaign

Director Madison Kehler

##### 10.1.1. Discussion:

- May be out of scope for provincial advocacy
- May detract from ongoing work
- "Apathy is boring" may be a potential partner for interested parties

Action Item: Home office to release a memo directing members to "Apathy is boring" get out the vote campaign

### 11. In Camera

#### 11.1. Motion to enter in camera with teleconference guests and staff at 16:55.

Moved by Chair Koehler

Seconded by Director Collins

Discussion: None

For: All

Opposed: None

CARRIED

#### 11.2. Motion to exit in camera with teleconference guests and staff at 17:14.

Moved by Director Velasco

Seconded by Director Collins

Discussion: None

For: All

Opposed: None

### 12. Next meeting: Poll to be sent to Board Members to find an appropriate time for next meeting for the week of Sept 9, 2019

### 13. Adjournment

#### 13.1. Motion to adjourn the meeting at 17:19.

Moved by Director Velasco.

Seconded by Director Comeau.

Discussion: None

For: All

Opposed: None

CARRIED